

COMMUNITY RIGHT TO BID NOMINATION FORM



If you need assistance completing this form please refer to the guidance document which can be downloaded from the website:

<http://mycommunityrights.org.uk/community-right-to-bid/>

or alternatively telephone: 0845 345 4564

Section 1 About the property to be nominated

Please note that the property should not be residential property including outbuildings and associated land, land licensed as a caravan site or operational land for statutory undertakers – (Please see the Assets of Community Value (England) Regulations 2012 schedule 1 for more detail on what cannot be listed).

Name of property

Address of property

Postcode

Property owner's name

Address

Postcode

Tel:

Current occupiers name



Section 2 About your community organisation

NB - Please note that your organisation should consist of 21 members or more who appear on the electoral role

Name of organisation : _____

Title : _____
First Name: _____

Surname : _____

Position in organisation : _____

Email address : _____

Address : _____

Postcode : _____ Tel: _____ Mobile: _____

Your role in the organisation : _____

Organisation type Parish Council Unincorporated
Community Group

Neighbourhood Forum Community Interest Company

Industrial & Provident Society Company Limited by Guarantee

Charity

How many members do you have (this is particularly important for unincorporated community groups)?

Please send your completed form to either council@southend.gov.uk or to Group Manager Asset Management, Directorate for Corporate Services, Southend on Sea Borough Council, Civic Centre, Victoria Avenue, Southend on Sea, Essex SS2 6ER

Section 3 Supporting information for nomination

Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document. It should be a building or other land whose main (i.e. not ancillary) use furthers the social wellbeing or social interests of the local community, has recently done so and may realistically do so in the future.

Why do you feel the property is an asset of community value? Please give as much information as possible?

Section 4 Boundary of property

What do you consider to be the boundary of the property? Please give as much detail/be descriptive as possible (if possible, please include a plan).



Section 5 Attachment checklist

- Copy of group constitution (if you are a constituted group)
- Name & home addresses of 21 members registered to vote in nomination area (if group is not incorporated)
- Site boundary plan (if possible)



Section 6 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed:

Dated:
