

**Southend-on-Sea City Council**  
**Delegated Approval**  
**PTO1073 – Bournemouth Park Road – Outside No.359**

**1. Recommendation**

- 1.1 That the Director (Highways, Transportation & Waste) in consultation with the Cabinet Member for Highways, Transport and Parking:
- a) approve the statutory consultation / advertising of the draft Traffic Regulation Order which proposes to amend the On-Street parking bay to facilitate the installation and usage of a vehicular crossover – location and details set out in this report; and,
  - b) where there are no objections make the appropriate Traffic Regulation Order (TRO) and implement the restrictions on-site.

**2. Background**

- 2.1 In September 2021 the Council agreed the current Vehicular Crossover Policy. Within this policy, it is highlighted that in some cases, a Traffic Regulation Order (TRO) may be required to progress with an application.
- 2.2 The Cabinet Committee agreed to delegate to the Executive Director Neighbourhoods and Environment (now Environment & Place) in consultation with the Cabinet Member for Highways, Transport and Parking the final confirmation of the traffic order for the measures/proposals.
- 2.3 Delegated Authority has been agreed to be signed by the Director of Highways, Transportation & Waste as per the Council's scheme of delegation.

**3. Scheme Details**

- 3.1 That the Executive Director (Environment & Place) in consultation with the Cabinet Member for Highways, Transport and Parking, proposes to amend the 2 Wheel Parking in Bournemouth Park Road to facilitate the installation and usage of a vehicular crossover. Further details and the exact location effected by the amended TRO are as follows:
- Bournemouth Park Road (east side o/s No.359)
    - Revoke the 2 Wheel Parking Bay.

**4. Consultation**

- 4.1 Consultation with Ward Members has taken place to agree the location and extent of the On-Street parking amendments.

- 4.2 The statutory consultation will be carried out in accordance with primary legislation including advertisement of the proposals in the local press, on-street at each location, the information will also be accessible online via the Councils website and can be inspected at the Civic Centre reception during normal office hours, in addition, consultation letters will be dropped to the adjacent properties who may be affected by the proposals.
- 4.3 The draft Notice for these amendments has been provided in Appendix 1 of this report.
- 4.4 For the purposes of the statutory consultation, the scheme has been appointed the following title:  
“PTO1073 – Bournemouth Park Road – Outside No.359”

## **5. Forward Programme**

- 5.1 Ensuring parking is managed while maintaining adequate access for residents, emergency vehicles and general traffic flow, this is consistent with the Council’s vision and corporate priorities of safety, prosperity, and health.
- 5.2 The statutory consultation will take place during Q3/2023 and implementation of the measures, subject to the results of the consultation is anticipated to commence in Q3/2023.

## **6. Financial Implications**

- 6.1 In line with item 8 of the Vehicular Crossover Policy – Appendix 2 of this report – and the “Highways” tab on the Councils 2023-2024 Fees and Charges document – Appendix 3 of this report. An additional payment of £1,850 must be made by each applicant to complete the TRO process as part of the vehicular crossover application.

## **7. Legal Implications**

- 7.1 That the statutory consultation process for the advertising and making of traffic regulation orders is set out in primary legislation under the Road Traffic Regulation Act 1984 and regulation under the Local Authorities’ Traffic Orders (Procedure) (England and Wales) Regulations 1996 will be followed.
- 7.2 The draft Order has been provided in Appendix 4 of this report. The title of the Order will be as follows:  
**The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Bournemouth Park Road – Outside No.359) Amendment No.29 Order 2023**
- 7.3 The changes will amend the following Order;

**The Southend Borough Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Consolidation) Order 2021**

7.4 The Statement of Reasons for these measures is:

Traffic and Highways are proposing these parking amendments in line with the Councils Vehicular Crossover Policy, Item 10 – Decision Making:

*“In some circumstances, it may be necessary to amend parking regulations, by varying a traffic regulation order. The Council will take this forward within the timescales set out in this and related policies. Approval of an application under this policy will be held pending until the TRO changes have been implemented.”*

## Approvals

Traffic Regulation Order Officer (Author)	Rachel Murphy	Signed: 	Dated: 09/08/2023
Consultation & Engagement Officer	Brenda Frost	Signed: 	Dated: 31/08/2023
Engineer	James Leggett	Signed: 	Dated: 9/8/2023
Contracts and Compliance Manager	Neil Hunwicks	Signed: 	Dated: 22/08/2023
Service Manager Business Change and Development	Julie Nash	Signed: 	Dated: 23.08.2023
Director of Highways, Transportation and Waste	Richard Lumley	Signed: 	Dated: 31.08.2023

## Appendices

[Appendix 1 – Draft Notice](#)

[Appendix 2 – Vehicular Crossover Policy](#)

[Appendix 3 – Fees and Charges 2023-2034](#)

[Appendix 4 – Draft Order](#)

Appendix 5 – Design / Sketch

## Appendix 1 – Draft Notice

### THE SOUTHEND BOROUGH COUNCIL (WAITING, LOADING, STOPPING AND PARKING PLACES) (MAP BASED) (CONSOLIDATION) ORDER 2021

Southend-on-Sea City Council (hereinafter referred to as “the Council”) in exercise of its powers under Sections 1, 2, 4, and 122 under the Road Traffic Regulation Act 1984 (as amended) (“the 1984 Act”) and the Traffic Management Act 2004 (“the 2004 Act”) and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III and Part IV of Schedule 9 to the 1984 Act, hereby give notice that it intends to make the following amendment Orders:

- The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map-Based) (Bournemouth Park Road – outside No.229) Amendment No.22 Order 2023
- The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map-Based) (Bournemouth Park Road – outside No.247) Amendment No.23 Order 2023
- The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map-Based) (Carlingford Drive – outside No.215) Amendment No.26 Order 2023
- The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map-Based) (Bournemouth Park Road – outside No.359) Amendment No.29 Order 2023

The effects of the Traffic Regulation Orders (TROs) would be to:

- Amend the 2 Wheel Parking in Bournemouth Park Road to facilitate the installation and usage of three vehicular crossovers.
- Amend the Resident Permit Holders Only parking bay (Zone H) Mon-Fri 9.30am-4.30pm in Carlingford Drive to facilitate the installation and usage of two vehicular crossovers.

Further details and exact locations effected by the amended Traffic Regulation Orders (TROs) are as stated in Schedule 1 to this Notice.

#### Schedule 1

Reference	Location	Side of Road	Effect
PTO1066	Bournemouth Park Road o/s No.229	East	To revoke 5.6 metres of the 2 Wheel Parking Bay. The 2 Wheel Parking Bay outside No.231 – No.233 will then be 9.6 metres and the 2 Wheel Parking Bay outside No.221 – No.229 will then be 29 metres.
PTO1069	Bournemouth Park Road o/s No.247	East	To revoke 5.8 metres of the 2 Wheel Parking Bay. The 2 Wheel Parking Bay outside No.249 – No.251 will then be 7.2 metres and the 2 Wheel Parking Bay outside No.245 – No.247 will then be 4.5 metres.
PTO1070	Carlingford Drive o/s No.215	North	To revoke 2.4 metres of the Resident Permit Holders Only parking bay (Zone H) Mon-Fri 9.30am-4.30pm. The resident permit holder bay will then be 11.9 metres. To extend the existing No Waiting, Mon-Fri, 9.30am-4.30pm by 2.4 metres.
PTO1073	Bournemouth Park Road o/s No.359	West	To revoke 2.4 metres of the Resident Permit Holders Only parking bay (Zone H) Mon-Fri 9.30am-4.30pm. The resident permit holder bay will then be 11.9 metres.

The changes for on-street parking will amend the following Order;

The Southend Borough Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Consolidation) Order 2021

Copies of the proposed Order, the Statement of Reasons for proposing to make the Order and plans showing the proposals, along with a copy of the 2021 Consolidation Order can be inspected during normal office hours on Monday to Fridays inclusive at the Civic Centre, Victoria Avenue, Southend-on-Sea SS2 6ER, or, online via our Map Based Traffic Order software TraffWeb App or on the Councils website. Persons desiring to make representation can do so by: making a comment on the TraffWeb system under 'Public Consultation' using the following link, <https://southend.traffweb.app/traffweb/2/PublicConsultation>, or by emailing [traffweb@southend.gov.uk](mailto:traffweb@southend.gov.uk), or stating the grounds thereof in writing addressed to the Traffic

Regulation Order Team to the address stated above, to arrive by **XX Month 2023**, quoting the appropriate scheme reference number:

- PTO1066 – Bournemouth Park Road – Outside No.229
- PTO1069 – Bournemouth Park Road – Outside No.247
- PTO1070 – Carlingford Drive – Outside No.215
- PTO1073 – Bournemouth Park Road – Outside No.359

Date: **Date**

## Appendix 2 – Vehicular Crossover Policy



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## Appendix 3 – Fees and Charges 2023-2034

[Council Fees and Charges – Southend-on-Sea City Council](#)

## Appendix 4 – Draft Order

### **THE SOUTHEND BOROUGH COUNCIL (WAITING, LOADING, STOPPING AND PARKING PLACES) (MAP BASED) (CONSOLIDATION) ORDER 2021**

### **THE SOUTHEND-ON-SEA CITY COUNCIL (WAITING, LOADING, STOPPING AND PARKING PLACES) (MAP BASED) (BOURNEMOUTH PARK ROAD – OUTSIDE NO.359) AMENDMENT NO.29 ORDER 2023**

Southend-on-Sea City Council in exercise of its powers under Sections 1, 2, 4, and 122 under the Road Traffic Regulation Act 1984 (as amended) (“the 1984 Act”) and the Traffic Management Act 2004 (“the 2004 Act”) and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III and Part IV of Schedule 9 to the 1984 Act, hereby makes the following Order:

1. Without prejudice to the validity of anything done or to the liability incurred in respect of any act or omission before the coming into operation of this Order, The Southend Borough Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Consolidation) Order 2021 (as amended) (To be known as ‘The 2021 Order’) shall have effect as though;
  - (i) The items represented on the plans in Schedule 1 to this Order shall replace those corresponding plans as listed in the appropriate Schedule to The 2021 Order (as amended).
  
2. The effect of this Order is to (this article is an explanatory note this is not part of the Order):

To amend the 2 Wheel Parking in Bournemouth Park Road to facilitate the installation and usage of two vehicular crossovers. Further details and exact locations effected by the amended Traffic Regulation Order (TRO) are as follows:  
Bournemouth Park Road (west side o/s No/359) – To revoke the 2 Wheel Parking Bay.
  
3. The remainder of The Southend Borough Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Consolidation) Order 2021 (as amended) shall remain in full force and effect.
  
4. This Order shall come into effect on the XX day of XX 202X and may be cited as “The Southend Borough Council (Waiting, Loading, Stopping and Parking Places) (Map

Based) (Consolidation) Order 2021. The Southend-on-Sea City Council (Waiting, Loading, Stopping and Parking Places) (Map Based) (Bournemouth Park Road – Outside No.359) Amendment No.29 Order 2023

Given under the Common Seal of Southend-on-Sea City Council the XX day of Month  
XXXX.

THE COMMON SEAL of  
SOUTHEND-ON-SEA CITY COUNCIL

was hereunto affixed

in the presence of:

Proper Officer of The Council

(The officer appointed for this purpose)

## Appendix 5 – Design / Sketch