



*Our Lady of Lourdes Catholic Primary School.
Manchester Drive, Leigh-on-Sea, Essex, SS9 3HS.
Telephone 01702 475689
Email: office@ourladyoflourdes.southend.sch.uk*

October 2019

Dear Colleague

FORMAL CONSULTATION ON ADMISSION ARRANGEMENTS FOR SEPTEMBER 2021

In accordance with the requirements of the current legislation, I write to provide you with the details of the Admission Arrangements and criteria, which Our Lady of Lourdes Catholic Primary school will apply to applications for the admission to September 2021 and for the year 2021.

I would be grateful if you could bring this consultation to the attention of the parents and other persons in the relevant area who in your opinion have an interest in the proposed admissions.

I invite you and your parent community to make any comments or observations to me in writing by 25th November 2019. This constitutes the consultation under the requirements of the legislation.

Applications for admission to the school must be made in accordance with the co-ordinated admission scheme operated by the child's home local authority. For children resident in Southend-on-Sea this is published in the Primary Admissions Booklet available on the website of Southend-on-Sea Borough Council. Our proposed admission arrangements are provided in appendix 1.

Responses to the consultation must be in writing to the school by email to **office@ourladyoflourdes.southend.sch.uk** or by post to Our Lady of Lourdes Catholic Primary School, Manchester Drive, Leigh-on-Sea, Essex, SS9 3HS.

Yours Sincerely,

Mrs Sally Nutman.

Executive Headteacher.

*Executive Headteacher: Mrs Sally Nutman
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