

17 October 2019

Dear Colleague

Formal Consultation on Admission Arrangements for September 2021

In accordance with the requirements of the current legislation, and on behalf of the Learning in Harmony Board of Trustees, I write to provide you with the details of the Admission Arrangements and criteria, which **Greenways Primary School will apply** to applications for admission to September 2021 and for the year 2021.

I would be grateful if you could bring this consultation to the attention of the parents and other persons in the relevant area who in your opinion have an interest in the proposed admissions.

Greenways Primary School is returning to its previously published limit of 120. The increase limit to 150 was to support the additional places required in the borough for the last few years however the local authority have determined that the demand for additional places in the central Southend area has reduced and therefore Greenways Primary is reverting to the limit of 120. Reverting to the limit of 120 will not displace or disadvantage parents in the catchment area or pupils with siblings at the school.

I invite you and your parent community to make any comments or observations to me by 28th November 2019. This constitutes the consultation under the requirements of the legislation.

Applications for admission to the school must be made in accordance with the co-ordinated admission scheme operated by the child's home local authority. For children resident in Southend-on-Sea this is published in the Primary Admissions Booklet available on the website of Southend-on-Sea Borough Council. Our proposed admission arrangements are provided in appendix 1.

Responses to the consultation can be made through the online survey available in the [link here](#), or on our website www.greenways.southend.sch.uk.

Yours Sincerely,



Gary Wilkie
Chief Executive Officer