

Southend-on-Sea Borough Council Elective Home Education (EHE) Registration Form



This registration form is designed to enable and assist the Local Authority to maintain an up-to-date database on all children being home educated. In order for your child to be registered for Elective Home Education (EHE) we would ask you to complete this form and return to the address below.
(Please refer to the parent/carer guidance document for further details).

Please be aware that, should you decide to home educate, all costs incurred are the responsibility of the parent/carer. The Local Authority has no obligation or responsibility for any costs incurred.

Data Protection Act 1984: Any information entered on this form may be held on computer files.

Name of Child:

Date of birth: Child's ethnicity (optional):

School currently *attending/*taken off roll: If off roll, date.....

(*delete as appropriate)

Name(s) of Parent/Carer: (1) (2)

Contact details of Parent/Carer with whom the child resides:

Home Telephone and/or mobile: Email:

Home Address: Parent/Carer 1 Parent/Carer 2 (address if different to Parent/Carer 1)

Why is your child leaving his/her school?

Does your child have a Statement of Special Educational Needs? *Yes / *No
(*delete as appropriate)

Legal responsibilities of parents/carers

You should be aware of your duties under Section 7 of the Education Act 1996: "The parent of every child of compulsory school age shall cause him/her to receive efficient full-time education suitable: (a) to his/her age, ability and aptitude and (b) to any special educational needs he/she may have, either by regular attendance at school or otherwise".

I/we* wish to declare my/our* intention to home educate the above named child.

(*delete as appropriate)

Signed: Parent/Carer 1 Date:

Signed: Parent/Carer 2 Date:

**Please return this form along with a copy of the letter sent to school to:
Business Support Elective Home Education
Department for People
Southend Borough Council
Civic Centre
Victoria Avenue
Southend-on-Sea
SS2 6ER**

For office use:
Date registration form received: