

Community Infrastructure Levy (CIL) Annual Financial Report

Financial Year 2019/20

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1. Introduction

Regulation 62 of the Community Infrastructure Levy (CIL) Regulations 2010 (as amended) places a duty on authorities charging a CIL to produce an annual report providing detail on certain financial information as set out in the regulations and make it available online before the 31 December each year. An amendment to the CIL Regulations was made in September 2019, which introduced a standard reporting format for Section 106 and CIL known as Infrastructure Funding Statements (IFS). An IFS will be published before 31st December 2020.

Southend Borough Council became a CIL Charging Authority and commenced CIL charging in July 2015. This annual report reflects the **financial year from 1st April 2019 to 31st March 2020**. In accordance with the CIL Regulations this annual report is to be published by 31st December 2020.

A table summarising the Annual Report for 2019/20 is included below (Table 1). Leigh-on-Sea Town Council's CIL Annual Report for 2018/19 is attached at Annexure 1. In accordance with the CIL Regulations, this was provided on 16th December 2019 and subsequently published on the Parish Council's website:-

https://www.leighonseatowncouncil.gov.uk/uploads/assets/Council/Finance/CIL/CIL_Report_2018-19.pdf

Further information regarding the Community Infrastructure Levy, including a guide to the CIL regulations that are relevant to spending and reporting on CIL, can be found on our website (www.southend.gov.uk/cil) or obtained from the [Planning Portal](#) or the Government's online [Planning Practice Guidance](#).

Any questions or comments can be directed to the Section 106 and CIL Team using the following email address: S106andCILAdministration@southend.gov.uk

2. CIL Funding Summary

The total CIL receipts in the reported year, financial year 2019/20, amounted to **£872,689.60**. This includes £702,885.09 in the CIL Main Fund, which is to be spent on strategic infrastructure that is considered essential to deliver the growth identified in the Borough's Local Development Plan; £43,634.48 (5% of total receipts) towards administrative expenses associated with CIL; and £126,170.03 (15% of total receipts less surcharges) as total Neighbourhood Allocations.

In accordance with CIL regulation 59A and 59D, £21,911.07 is being transferred to the "local council", Leigh Town Council (LTC); and in accordance with CIL regulation 61, £43,634.48 is being applied to administrative expenses associated with CIL.

There has been no expenditure in relation to the CIL Main Fund in the reported year. There has, however, been some expenditure of the Neighbourhood Allocation within Southend Borough Council Wards in the reported year and this is detailed below.

Table 1: CIL Financial Summary (FY 2019/20 from 1st April 2019 to 31st March 2020)

Total CIL Summary	
Total CIL receipts ¹ in the reported year	£872,689.60
Total amount of CIL applied to administrative expenses pursuant to regulation 61 in the reported year	£43,634.48
Above as a percentage of CIL collected in the reported year	5%
Total amount of CIL to be transferred to LTC from the reported year (Local Council Neighbourhood Allocation)	£21,911.07
Total CIL receipts from the reported year retained at the end of the reported year ²	£807,144.05
Total CIL receipts carried over from previously reported years ³	£752,092
Total CIL expenditure ⁴ in the reported year	£10,650
Total CIL receipts from previously reported years retained at the end of the reported year ⁵	£741,442
Total CIL receipts in the CIL Main Fund and Ward Neighbourhood Allocation remaining available to spend at the end of the reported year	£1,548,586.05

¹ This figure comprises total funds received in FY 2019/20 only i.e. does not include the value of any unpaid invoices raised in the reported year. In addition, CIL receipts include the value of land payments and infrastructure payments made in respect of CIL charges by Southend Borough Council.

² Administrative expenses and LTC Neighbourhood Allocation have been deducted from this figure; in addition, CIL retained includes the value of acquired land on which development consistent with a relevant purpose has not commenced OR the acquired land has been used or disposed of for a purpose other than the relevant purposes and the amount deemed to be CIL by virtue of regulation 73(9) has not been spent AND the value of infrastructure if the infrastructure has not been provided.

³ This includes CIL Main Fund and Ward Neighbourhood Allocation. Adjustment of +£0.09 made to carry over figure to take into account error noted in 2018/19 report.

⁴ This excludes the amount applied to administrative expenses and transferred to LTC.

⁵ This includes CIL Main Fund and Ward Neighbourhood Allocation.

CIL Main Fund⁶ (summary)	
Main Fund receipts for the reported year	£702,885.09
Main Fund carried over from previously reported years	£669,649.88
Main Fund expenditure for the reported year	£0
Main Fund retained at the end of the reported year	£1,372,534.97

CIL Main Fund Expenditure(details)	
Items of infrastructure to which CIL (including land payments) has been applied:	Amount of expenditure on each item
• n/a	n/a
Details of infrastructure items (provision in whole or in part) relating to CIL applied to repay money borrowed , including any interest, pursuant to regulation 62(4):	Amount of CIL applied to repay money borrowed, including any interest
• n/a	n/a
Details of infrastructure items relating to CIL passed to another person for that person to apply to funding the provision, improvement, replacement, operation or maintenance of infrastructure pursuant to regulation 59(4):	Amount of CIL applied to repay money borrowed, including any interest
• n/a	n/a

Land and infrastructure in kind payments	
Total land payment receipts for the reported year	£0
In relation to any land payments accepted by Southend Borough Council, details of the land/development to which the land payments relate:	Amount of CIL for each land payment
• n/a	n/a
Total infrastructure in kind payment receipts for the reported year	£0
In relation to any infrastructure in kind payments accepted by Southend Borough Council, details of the items of infrastructure to which the infrastructure payments relate:	Amount of CIL for each item of infrastructure
• n/a	n/a

⁶To be spent on strategic infrastructure that is considered essential to deliver the growth identified in the Borough's Local Development Plan. This infrastructure was initially identified in the CIL Infrastructure Delivery Plan 2015 ('IDP') but may be subject to review.

Neighbourhood Allocation (summary)	
Total Neighbourhood Allocation receipts for the reported year <i>including funds to be transferred to LTC</i>	£126,170.03
Total CIL receipts to be allocated to LTC for the reported year	£21,911.07
Neighbourhood Allocation carried over by Southend Borough Council from previously reported years <i>excluding funds transferred to LTC</i>	£82,442.12
Neighbourhood Allocation expenditure for the reported year <i>excluding funds transferred to LTC</i>	£10,650.00
Neighbourhood Allocation retained by Southend Borough Council at the end of the reported year <i>excluding funds transferred to LTC</i>	£176,051.08

Neighbourhood Allocation – local council allocation⁷	
Local parish council: Leigh Town Council (LTC)	
Total CIL receipts to be allocated to LTC for the reported year	£21,911.07
Ward breakdown:	
• CIL receipts within Belfairs (within LTC boundary)	£1,062.06
• CIL receipts within Blenheim Park (within LTC boundary)	£1,498.29
• CIL receipts within Leigh	£15,530.43
• CIL receipts within West Leigh	£3,820.29
Total amount carried over by LTC from previously reported years	£37,391.49
Total expenditure by LTC for the reported year	£1,799
Items to which LTC receipts have been applied in the reported year:	Amount of expenditure on each item
• 4 recyclable litter bins (2 for Leigh Marshes skate park and 2 for Leigh Library Gardens)	£449.75 each (total £1,799)
Committed but not spent in the reported year:	
• Restoration of Cliff Gardens viewing platform, pathway access to platform and landscaping (SBC partnership project).	£15,000
• Belton Hills information boards (SBC partnership project).	£6,000
• Library Gardens replacement seesaw playground equipment (SBC partnership project).	£3,500
Amount retained by LTC at the end of the reported year	£57,503.56
Details of any requests for repayment of CIL receipts from LTC that have not been applied to support the development of its area within 5 years of receipt:	
Total value of CIL receipts requested to be returned from LTC	£0
Total value of CIL receipts yet to be recovered from LTC for the reported year	£0

⁷ CIL income allocated to LTC but not yet transferred to Leigh Town Council as at 30/04/2020.

Details of Ward Neighbourhood Allocations:

Ward	Receipts in 2019/20 (£)	Funds carried over from previously reported years (£)	Expenditure for the reported year (£) ⁸	Items to which the Neighbourhood Allocation have been applied	Amount of expenditure allocated to each itemised project (£)	Funds retained at the end of the reported year (£)	Total committed funds to be deducted (£)	Available funds after commitments (£)
Chalkwell	3,797.01	10,305.61	0	n/a	0	14,102.62	0	14,102.62
Eastwood Park	0	3,173.37	0	Tree planting between Eastwood and Oakwood parks*	2,191.20	3,173.37	2,191.20	982.17
Kursaal	1,253.38	1,887.97	0	Name Sign for Christchurch Park similar to those installed at the Borough's other parks*	1,495	3,141.35	1,495.00	1,646.35
Milton	14,308.14	13,653.95	0	Milton Park improvements* Street signs* Park Street replacement bollards*	5,000.00 2,000.00 2,856.54	27,962.09	9,856.54	18,105.55
Prittlewell	34,605.92	304.62	300	Operation Legibility (road sign cleaning)	300	34,610.54	0	34,610.54
Shoeburyness	4,289.19	8,418.39	0	Resurfacing Shoebury High Street**	8,418.39	12,707.58	8,418.39	4,289.19
Southchurch	488.40	1,223.15	0	Southchurch Speedwatch - to contribute towards the purchase of a 'speed gun' to move forward with a speedwatch group in the ward*	444.35	1,711.55	444.35	1,267.20

⁸ Reported as 'Expenditure for the reported year' only when project has been completed; expenditure relating to part completed projects is accounted for in the penultimate column relating to commitments.

* Funds committed to identified project but not spent in the reported year. **Funds committed but feasibility issues; therefore, alternative project may be identified.

Ward	Receipts in 2019/20 (£)	Funds carried over from previously reported years (£)	Expenditure for the reported year (£) ⁹	Items to which the Neighbourhood Allocation have been applied	Amount of expenditure allocated to each itemised project (£)	Funds retained at the end of the reported year (£)	Total committed funds to be deducted (£)	Available funds after commitments (£)
St Laurence	2,958.38	174.90	0	Whip hedge planting*	174.90	3,133.28	174.90	2,958.38
St Lukes	408.89	2,485.08	1,500 850	Ferndale Church kitchen and toilet upgrades to support the church's provision of a shelter for the homeless within the Borough* Cluny Café (café providing a subsidised community facility accessible by all) equipment upgrade*	1,500 850	543.97	0	543.97
Thorpe	2,129.40	10,796.79	0	Street furniture improvement - repainting/ replacing of road signposts *	7,945.59	12,926.19	7,945.59	4,980.60
Victoria	11,796.99	15,340.81	8,000	Community mini bus	8,000	19,137.80	8,000	19,137.80
West Shoebury	2,750.10	3,635.20	0	n/a	n/a	6,385.30	0	6,385.30

⁹ Reported as 'Expenditure for the reported year' only when project has been completed; expenditure relating to part completed projects is accounted for in the penultimate column relating to commitments.

* Funds committed to identified project but not spent in the reported year.

Ward	Receipts in 2019/20 (£)	Funds carried over from previously reported years (£)	Expenditure for the reported year (£) ¹⁰	Items to which the Neighbourhood Allocation have been applied	Amount of expenditure allocated to each itemised project (£)	Funds retained at the end of the reported year (£)	Total committed funds to be deducted (£)	Available funds after commitments (£)
Westborough	3,730.91	2,103.54	0	Signposting - Centenary themed commemorative signposting to British Legion as a community facility *	1,151.36	5,834.45	1,151.36	4,683.09
Belfairs (outside LTC boundary)	2,092.27	1,753.79	0	n/a	n/a	3,846.06	0	3,846.06
Blenheim Park (outside LTC boundary)	19,649.99	7,184.95	0	Mendip Wildlife Garden*	2,000	26,834.94	2,000	24,834.94
Total:	104,258.96	82,442.12	10,650.00			176,051.08	33,677.33	142,373.75

¹⁰ Reported as 'Expenditure for the reported year' only when project has been completed; expenditure relating to part completed projects is accounted for in the penultimate column relating to commitments.

* Funds committed to identified project but not spent in the reported year.

Annexure 1: Leigh-on-Sea Town Council CIL Annual Report 2018/19



Leigh-on-Sea Town Council

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Chairman: Cllr Jill Healey
Vice Chairman: Cllr Vivien Rosier
Town Clerk: Helen Symmons PSLCC

COMMUNITY INFRASTRUCTURE LEVY (CIL) REPORT 2018/19

In accordance with CIL regulation 59A and 59D, Southend Borough Council as the local planning authority has transferred the CIL Local Council Allocation for 2018/19 of £11,079.98 to Leigh Town Council being the local Council.

As required under Regulation 62A Leigh Town Council therefore reports as follows:

Total CIL Summary – Leigh-on-Sea Town Council	
Total CIL receipts for the reported year	£11,079.98
Total CIL carried over from the previous reported year (s)	£26,311.50
Total CIL expenditure for the reported year	£1,799.00
Total CIL retained at the end of the reported year	£35,592.48
Available funds after commitments	£11,092.48

CIL Expenditure Summary – Leigh-on-Sea Town Council	
Items to which CIL has been applied	Amount of CIL expenditure on each item
<ul style="list-style-type: none">4 recyclable litter bins (2 for Leigh Marshes skate park and 2 for Leigh Library Gardens)	<ul style="list-style-type: none">£449.75 (total £1,799)

Items to which CIL Allocation has been committed – Leigh-on-Sea Town Council	
Items to which CIL has been committed	Amount of CIL expenditure on each item
<ul style="list-style-type: none">Restoration of Cliff Gardens viewing platform, pathway access to platform and landscaping (SBC partnership project) (<i>committed but not spent in the reported year</i>)Belton Hills information boards (SBC partnership project) (<i>committed but not spent in the reported year</i>)Library Gardens replacement see saw playground equipment (SBC partnership project) (<i>committed but not spent in the reported year</i>)	<ul style="list-style-type: none">£15,000£6,000£3,500

The receipt will be carried forward for use on further infrastructure projects in future financial years.

There have been no notices served under regulation 59E during the year of receipt.